



NOTIFICATION

The Indian Institute of Coal Management, Ranchi in collaboration with the Indian Institute of Materials Management (IIMM) a Centre of Higher Education and Research Studies, having its office at 4598/12 B, Daryaganj, New Delhi - 110002, is going to conduct a Professional Diploma course in Contract Management (PDCM) for the executives of Coal India Limited and its Subsidiary Companies in E-3 to E-6 Grade having Bachelors Degree in any discipline. Indian Institute of Coal Management, Kanke, Ranchi - 834006 (IICM) will facilitate in conducting the said course. **The details of the said course are as follows:**

01.	Course Fee	Rs. 15000/- (non-refundable)
02.	Course Duration	Six Months
03.	Downloading of Admission Form	11/08/2023-31/08/2023
04.	Last date of Receipt of Admission Forms at IICM	10/09/2023
05.	Forwarding of Valid Admission Forms to IIMM by IICM	15/09/2023
06.	Dispatch of Courseware/e Content by IIMM to Participants (Hard copy will be provided at IICM during contact classes)	20/09/2023
07.	Commencement of Programme	20/09/2023
08.	Commencement of Contact Class at IICM	04/12/2023 to 16/12/2023
09.	Assignment to Participants	10/12/2023
10.	Submission of Assignment	31/01/2024
11.	Term End Examination at IICM	March, 2024
12.	Publication of Result by IIMM Website - http://www.iimm.org	April, 2024

Admission Forms:

The Admission Form of the said course may be downloaded, free of cost from the official websites of both Indian Institute of Materials Management (www.iimm.org) and Indian Institute of Coal Management, Ranchi (www.iicm.ac.in).

Enrollment:

The executives of Coal India Limited and its Subsidiary Companies who are interested in enrolling themselves for the said course of PDCM of IIMM are requested to submit the duly filled in Admission Form along with the Admission Fee of Rs. 15,000/- (Rupees Fifteen thousand only) in the form of a Demand Draft in favour of Indian Institute of Materials Management, payable at Mumbai and other requisite documents as mentioned in the Admission Form, within the stipulated date in the following Address:

Shri Mohit Jain
Nodal Officer (PDCM - IIMM)
Indian Institute Of Coal Management
Kanke,
Ranchi - 834 006.
Contact No.: 9572132325/8987434757
Email: mjain.iicm@coalindia.in

It may be noted that candidates who had enrolled in PDCM of Session-2022 and had failed to attend/appear for the contact classes/term end examination of that session can enroll themselves in the ensuing PDCM programme of Session 2023 without paying any additional Admission Fee. However, such candidates, like any other fresh candidate will have to submit an application form in the prescribed format of the current session, duly forwarded by the employer as explained in the 'Note' below. The details of the payment already made in previous session shall be mentioned by such candidates in the application form.

Note: The application forms of respective candidates are to be forwarded by the respective GMs/Head (HRD) of the said company. The GM/Head (HRD) after keeping a record of the applicant will forward the applications to the Nodal Officer, IICM for further transmission of the same to IIMM by IICM. **Applications sent directly to IICM by any candidate will not be entertained.**

Frequently Asked Questions

1. Will the period of attending the contact class and term end examination at IICM be considered as official duty?

Ans: Attending the contact classes and term-end examination at IICM will be considered at par with attending any other programme at IICM and may be treated accordingly.

2. Will the travel expense to IICM be borne by the Company?

Ans: Yes, as it is done for attending any other programme at IICM and should be sponsored by company HRD.

3. Will there be any incentive for completing the course?

Ans: They are many. A candidate can earn a Professional Diploma while on job without taking any leave and without incurring any expense for stay and travel during the contact classes and term-end examination.
