



## INDIAN INSTITUTE OF COAL MANAGEMENT

KANKE, RANCHI – 834006, JHARKHAND, INDIA

TEL : +91 - 651-7112001

FAX : + 91 - 651 – 2451022

Ref. No. IICM/Civil /NIQ/24-25/ 191

Dated: 05/10/24

### कोटेशन सूचना Quotation Notice

Sealed Item Rate Quotations in Single Part are hereby invited from the experienced, interested parties/agencies for the work of "Repair and renovation of Snooker and Pool table in Habitat and Gurukul at IICM."

#### 1. Quotation Details: -

Name of Work: Repair and renovation of Snooker and Pool table in Habitat and Gurukul at IICM.

Estimated Cost put to tender (including GST): ₹ 84,766.01 (incl. GST@18%)

Period of Work: 15 days

Earnest Money: ₹ 1100.00

Location of Work: Indian Institute of Coal Management, Kanke, Ranchi-834006

#### 2. Important Dates: -

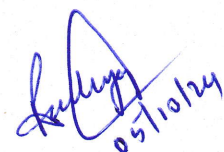
Sl. No.	Particulars	Date & Time
1	Start Date for downloading/collecting Quotation Document	07/10/2024 10:00 AM
2	Last Date for downloading/collecting Quotation Document	15/10/2024 1:00 PM
3	Start Date for Submission of Bids	07/10/2024 10:00 AM
4	Last Date for Submission of Bids	15/10/2024 1:00 PM
5	Date of Opening of Bids	15/10/2024 3:30 PM

The quotation documents can be downloaded from the IICM website [www.iicm.ac.in](http://www.iicm.ac.in) and also from Central Public Procurement Portal i.e. CPP Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)).

#### 3. Important Details and Instructions: -

I) Sealed filled up quotations in Single Part will be received in the prescribed quotation box placed in the Office of the **General Manager (Civil), IICM, Kanke, Ranchi** in the aforementioned time period along with the following documents: -

- Copy of PAN Card duly attested (with signature and seal) by the bidding agency.
- The bidder is required to select his relevant Goods and Service Tax Status (one of the three) from the following and submit the required document(s)

  
05/10/24

SrL No.	Goods and Service Tax Status	Document Required to be Submitted	Tick (√) any ONE of the three
1.	GST Registered Bidder under regular scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India, duly attested (with signature and seal) by the bidding agency	
2.	GST Registered Bidder under Composition scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India duly attested (with signature and seal) by the bidding agency	
3.	GST Unregistered Bidder/Dealer	Document: A Certificate having UDIN from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder in compliance with the relevant GST rules of India. duly attested (with signature and seal) by the bidding agency.	

iii. Earnest Money of ₹1100.00 (Rupees one thousand one hundred) in the form of Banker's Cheque/Demand Draft drawn from a scheduled bank in favour of Indian Institute of Coal Management, Ranchi payable at Ranchi or through NEFT.

The details of the account(s) in which the EMD has to be deposited by the bidder through Net-Banking/NEFT/RTGS are mentioned below:

- a) Beneficiary Name: INDIAN INSTITUTE OF COAL MANAGEMENT
- b) Account No.: 10106155098
- c) IFSC Code: SBIN0005598
- d) Name of Bank: STATE BANK OF INDIA
- e) Branch Address: CMPDI, KANKE ROAD, RANCHI

iv. Quotation Inviting Notice documents as downloaded from IICM's website duly attested (with signature and seal) by the bidding agency as token of acceptance of Terms & Conditions and same shall be submitted along with the bid.

v. All the documents submitted should be sealed and signed by the bidder or his authorized representative. In case the authorized representative is signing documents/submitted bid, then an Authorization Letter to that effect has to be submitted along with the bid.

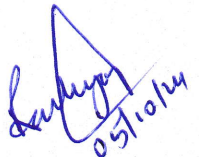
vi. If the bidder is unsuccessful, then the EMD deposited by the bidder will be electronically refunded. For this purpose, **the bidders are also required to fill and submit the Bank Mandate (enclosed) or cancelled cheque.**

vii. Price Bid as per the instructions stipulated below.

viii. Quotations shall be dropped in person in the prescribed quotation box placed at the following address only before the deadline for bid submission:

**Office of the General Manager (Civil),  
IICM, Kanke, Ranchi- 834006, Jharkhand**

It is the responsibility of the bidder to ensure that the bid is received in the prescribed quotation box in the office of the Deputy General Manager (Services), IICM, Kanke, Ranchi before the last date (and time) of bid submission, failing which the bid will be considered invalid.

  
05/10/14

II) In this Quotation Notice bid shall be submitted in the following manner:-

**Envelope/ cover shall contain the following duly stamped and signed -**

- a) The earnest money/ Valid EMD exemption document (as applicable)
- b) PAN details
- c) Document to support GST status of bidder
- d) Power of Attorney, as applicable
- e) Bid document duly signed
- f) BOQ duly filled in.

The envelope/ covers shall be sealed and submitted by the bidder. The envelope/ cover shall indicate the name of the work, name of the bidder along with the address, reference Tender Notice No., Contact Number and E-mail ID.

The evaluation of quotations received shall be done in line with evaluation done in Single cover system. The evaluation will be done based on the documents submitted by the bidder along with his bid and no clarification shall be sought from bidders.

Quotation without earnest money or valid EMD exemption document (as applicable) shall be rejected.

III) It is the responsibility of the bidder to ensure that the bid is received in the office of the **General Manager (Civil), IICM, Kanke, Ranchi** within the deadline for bid submission. The sealed quotations will be opened on the scheduled date in the presence of the bidders or their authorized representatives who choose to be present.

IV) Bids determined to be substantially responsive will be checked by the employer for any arithmetical errors. Errors will be corrected by the employer as follows:

- a. In case of discrepancy in rates between description in words and figures, the rate which corresponds to the amount worked out by the contractor shall be taken as correct.
- b. In case of discrepancy in amount quoted by the contractor due to calculation mistakes of the unit rates and quantity, the unit rate shall be regarded as firm and amount corrected.
- c. When the amount of an item is not worked out by the contractor or if it does not correspond with the rates written either in figures or words, then the rates quoted by the contractor in words shall be taken as correct.
- d. Discrepancy in totalling or carry forward in the amount quoted by the contractor shall be corrected.

V) After checking for calculation errors, the documents submitted by L-1 bidder as enlisted in the NIQ will be put up to the Tender Committee. The tender Committee will examine the documents. In case the L-1 bidder submits requisite documents as per NIQ, then the bidder will be considered eligible for award of Contract.

**In case the L-1 bidder fails to comply the eligibility requirement as per NIQ, then his bid shall be rejected and EMD of L-1 bidder will be forfeited. The quotation notice shall be cancelled and re-invited.**

In case the L1 bidder is technically eligible but rejection is due to high rate quoted by him/her then the quotation notice shall be cancelled and re-invited.

It is responsibility of Bidders to submit legible/clearly readable scanned copy of all the required documents.

If L1 bidder backs out (i.e. Techno commercially established L1 bidder), the EMD will be forfeited and the bidder will be debarred for minimum one (1) year from participating in tenders in CIL/Subsidiary/IICM.

VI) The price bid must be carefully filled in by the bidder. All duties, taxes (excluding Goods and Services Tax (GST) & GST Compensation Cess (if applicable) only) and other levies, royalty, building and construction

workers cess (as applicable in States) payable by the bidder/Contractor under the Contract, or for any other cause as applicable on the last date of submission of Bid, shall be included in the rates, prices and the total Bid Price submitted by the Bidder. The Rates must be quoted against each item in words as well as figures. Any kind of cutting and overwriting should be avoided. In case of any discrepancy in the Quoted Rate in Words and in Figures, the one mentioned in Words shall be considered as final. Hence, bidders must fill in the Price Bid very carefully. The Price Bid should also contain Name of Agency, Address, Signature and Seal of the Agency failing which the Price Bid will be considered invalid.

The L-1 will be decided based on "COST TO COMPANY"

Applicable GST, if any, either payable by bidder or by company under reverse charge mechanism shall be applicable.

All investments, operating expenses, incidentals, overheads, leads, lifts, carriages, tools and plants etc. as may be attendant upon execution and completion of works shall also be included in the rates, prices and total Bid price submitted by the bidder.

However, such duties, taxes, levies etc. which is notified after the last date of submission of Bid and/or any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the company on production of documentary evidence in support of payment actually made to the concerned authorities.

Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder.

The item wise rate quoted by bidder shall be inclusive of all taxes, duties & levies but excluding GST & GST Compensation Cess, if applicable. The payment of GST and GST Compensation Cess by service availer (i.e. CIL/Subsidiary/IICM) to bidder/contractor (if GST payable by bidder/contractor) would be made only on the latter submitting a Bill/invoice in accordance with the provision of relevant GST Act and the rules made there under and after online filing of valid return on GST portal. Payment of GST & GST Compensation Cess is responsibility of the service provider/contractor.

However, in case bidder/contractor is GST unregistered bidder/dealer or GST registered under composition scheme in compliance with GST rules, the bidder/dealer shall not charge any GST and/or GST Compensation Cess on the bill/invoice. In case of unregistered dealer/bidder, GST, if applicable will be deposited by CIL/Subsidiary/IICM directly to concerned authorities in terms with GST provisions.

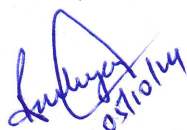
Input tax credit is to be availed by CIL/Subsidiary/IICM as per rule.

If CIL/Subsidiary/IICM fails to claim Input Tax Credit(ITC) on eligible Inputs, input services and Capital Goods or the ITC claimed is disallowed due to failure on the part of supplier/vendor of goods and services in incorporating the tax invoice issued to CIL/Subsidiary/IICM in its relevant returns under GST, payment of CGST & SGST or IGST, GST (Compensation to State) Cess shown in tax invoice to the tax authorities, issue of proper tax invoice or any other reason whatsoever, the applicable taxes & cess paid based on such Tax invoice shall be recovered from the current bills or any other dues of the supplier/vendor along with interest and penalty, if any.

Note:

During the execution of the contract if the GST status of the bidder changes, then the payment of GST, if any, to the contractor will be made as per the GST status declared by the bidder during tender stage based on which cost to company has been ascertained or at actuals, whichever is lower.

VII) The participating agencies are hereby advised to keep checking the website [www.iicm.ac.in](http://www.iicm.ac.in) (i.e., Coal India/ Subsidiary Website) and [www.eprocure.gov.in](http://www.eprocure.gov.in) (i.e., Central Public Procurement Portal) for any



corrigenda issued in respect of this Notice Inviting Quotation, extension in Document Download Dates, Bid Submission Dates and Date of Bid Opening, etc., to keep themselves updated.

VII) Security Deposit shall consist of two parts:

- a) EMD of successful bidder submitted during submission of bid shall be treated as Performance Security and
- b) Retention Money to be recovered from running bills. The security deposit shall bear no interest.

Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects) after completion of work.

All running on account bills shall be paid at 95%(ninety-five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit.

Retention Money, if any, should be refunded after issue of No Defect Certificate.

The Company shall be at liberty to deduct/appropriate from the security deposit such sums as are due and payable by the contractor to the company as may be determined in terms of the contract, and the amount appropriated from the security deposit shall have to be restored by further deduction from the contractors subsequent on account running bills, if any.

**REFUND OF SECURITY DEPOSIT:** The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

On completion of the entire work and issue of defect liability certificate (taking over certificate with a list of defects) by the Engineer-in-charge, one half of the security deposit remaining with the company (Performance Security) shall be refunded as elaborated above.

The other half (Retention Money) shall be refunded to the contractor along with the performance security or along with the final bill for the work, subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

**IX) Bid Validity:** The Bid Validity Period will be 120 (one hundred twenty) days from the end date of bid submission. The validity period of tender shall be decided based on the final end date of submission of bids.

**X) Provisions for dealing with variations in respect of Abnormally High Rate (AHR) and Abnormally Low Rate (ALR) items:**

The abnormally high rate items are those whose quoted rates are more than 20%of the justified rates decided by the owner.

The abnormally low rate items are those whose quoted rates are less than 20%of the justified rates decided by the owner.

In case of Item Rate Tenders, the revision of rates for (i) abnormally high rate items and (ii) abnormally low rate items, shall become operative under the following circumstances: -

For increase in quantity of more than 10% in respect of works executed.

Quantity variation beyond the limit mentioned above shall be dealt by arriving at new rate based on prevalent market rate of materials and labour analyzed as per standard analysis of rate of CPWD/NBO. Payment of extra quantity over the permitted quantity as explained above would be made on the basis of the new analyzed rate.

The variation in quantity of abnormally low rate items for item rate tenders shall not be permitted below 10% of the agreed schedule quantity, but in exceptional cases with written consent of Engineer-in-Charge arising out of technical necessity.

The above provisions shall be applicable for item rate tenders only and not applicable for percentage rate tenders for works based on standard schedule of rates of the company.

#### **XI) Procurement from Micro and Small Enterprises (MSEs) (APPLICABLE FOR NATURE OF SERVICE TENDERS)**

Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, 25% of the work will be awarded to MSE as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) for the tendered work/item. Where the tendered work can be split, MSE quoting a price within a price band of L1 + 15% shall be awarded at least 25% of total tendered work provided they match L1 price. In case the tendered work cannot be split, MSE shall be awarded full work provided their quoted price is within a price band of L1+ 15% and they match the L1 price.

ii) In case of more than one such MSEs are in the price band of L1 + 15% and matches the L1 price, the work may be shared proportionately if the job can be split.

If the job cannot be split, then the opportunity to match the L-1 rate of the tender shall be given first to MSE who has quoted lowest rate among the MSEs and the total job shall be awarded to them after matching the L-1 price of the tender, in case the L1 is other than MSE. If MSE is a L1 bidder, full work will be awarded to such bidder. If the MSE who have quoted lowest rate among the MSEs in the price band of L1 + 15% do not agree to match the rate of L1 of the tender, then the MSE with next higher quoted rate in the price band of L1+ 15% shall be given chance to match the rate of L1 for award of the complete job. This process to be repeated in till work is awarded to MSE or MSE bidders are exhausted.

iii) Out of the 25% target of annual procurement from micro and small enterprises 3(three) percent shall be earmarked for procurement from micro and small enterprises owned by women. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price, 3(three) percent sub-target so earmarked shall be met from other MSEs.

iv) Out of the 25% target of annual procurement from micro and small enterprises 4(four) percent shall be earmarked for procurement from micro and small enterprises owned by Scheduled Caste & Scheduled Tribe entrepreneurs. In the event of failure of such MSEs to participate in the tender process or meet the tender requirements and L1 price, four percent sub-target so earmarked shall be met from other MSEs.

v) To qualify for entitlement as SC/ST owned MSE, the SC/ST certificate issued by District Authority must be submitted by the bidder in addition to certificate of registration with anyone of the agencies mentioned in paragraph (I) above. The bidder shall be responsible to furnish necessary documentary evidence for enabling CIL/ Subsidiary/IICM to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:

In case of proprietary MSE, proprietor(s) shall be SC /ST

In case of partnership MSE, The SC/ST partners shall be holding at least 51% shares in the enterprise.

In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

In case of Public Limited Companies, at least 51% share shall be held by SC/ST entrepreneurs at any given point of time.

vi) Classification of Micro and Small Enterprise are as under:

a. Micro Enterprise –Enterprise where the investment in plant and machinery or equipment does not exceed one crore Rupees and turnover does not exceed five core rupees.

b. Small Enterprise-Enterprise where the investment in plant and machinery or equipment does not exceed ten crore Rupees and turnover does not exceed fifty core rupees.

vii) Micro and Small Enterprises (MSEs) registered under Udyam Registration are eligible to avail the benefits under the policy.

viii) The MSEs are required to submit copy of documentary evidence, issued by their registering authority whether they are small enterprise or micro enterprise as per provisions of Public Procurement Policy for Micro and Small Enterprise (MSEs) Order, 2012 with latest guidelines/clarifications provided by MoMSME.

ix) If MSE Bidder withdraws his offers after last date of bid submission or fails to sign the Agreement or commence the work as per Conditions of Contract then such Bidder shall be debarred for a minimum period of 1(One) year in line with provisions of Guidelines on Debarment of firms from Bidding.

#### 4. Penal Clauses/Recovery of Damages: -

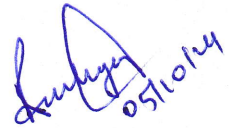
i. The work shall be started as per the work order.

ii. In case of failure to complete the work on or before the scheduled date of completion, compensation shall be payable @ 0.5% of contract price/revised contract price whichever is less per week of delay. The total value of such compensation shall not exceed 10% of awarded value/revised completion value whichever is lower.

iii. In case of failure to start the work within stipulated time, the company shall be at liberty by giving 15 days' notice in writing to start the work, failing which to forfeit the earnest money deposited by the bidder and to rescind the work order. Additionally, the bidder will be debarred from participating in future tenders for a minimum period of 12 months.

5. The tenderer shall have to ensure implementation of CMPF/EPF, if applicable, in respect of the workers deployed by him. Payable statutory payments like PF & ESI contributions paid to the contract workers as applicable shall be reimbursed to the contractor on production of proof of payment limited to the maximum likely number of workmen to be deployed as indicated in the quotation document.

6. IICM reserves its right to accept or reject any or all the quotations without assigning any reason whatsoever or to distribute the work amongst the bidders.



Manager (Civil),  
IICM

Email: [rkashyap@coalindia.in](mailto:rkashyap@coalindia.in)

Mobile: 9178094001

### Price Bid

Name of the Work: "Repair and renovation of Snooker and Pool table in Habitat and Gurukul at IICM"


NIQ No. IICM/Civil/NIQ/23-24/ dated 05.10.2024

ITC available: Yes

Sl No.	Description of Item	UNIT	QUANTITY	Estimated Rate (Rs)	Estimated Amount (Rs.)
1	Supplying of snooker table cloth of wiraka 777 make or equivalent for table size 6 feet X 12 feet as per direction of EIC	Piece	1.00	19004.20	19004.20
2	Supplying of pool table cloth of wiraka 777 make or equivalent for table size 4 feet X 8 feet as per direction of EIC	Piece	1.00	14131.40	14131.40
3	Side Rubber for snooker table	Set	1.00	5500.00	5500.00
4	Railing brass for snooker table	Set	1.00	4200.00	4200.00
5	Net Pocket for snooker table	Set	1.00	2500.00	2500.00
6	Leather Set for Snooker table	Set	1.00	2000.00	2000.00
7	Stone pasting and cloth fitting for snooker and pool table	Piece	2.00	8500.00	17000.00
8	Pool table and snooker table repairing and fitting charges (Labour Cost)	Nos	1.00	7500.00	7500.00
Total Estimated Cost (Rs.) (Excluding GST)					71835.60
ADD/DEDUCT ..... (in figures) % ABOVE OR BELOW ESTIMATED COST ..... (in words)					

Note: 1. Rate is to be quoted on percentage basis above or below the estimated cost in words and figures both  
2. GST shall be applicable over the quoted amount as per your GST status

SIGNATURE OF PARTY  
with Seal

  
05/10/24



To  
Indian Institute of Coal Management  
Kanke, Ranchi

Dear Sir,

**Ref.: AUTHORISATION OF ALL OUR PAYMENTS THROUGH ELECTRONIC  
FUND TRANSFER SYSTEM/RTGS/CBS/INTRABANK TRANSFER.**

We hereby authorize Indian Institute of Coal Management to make all our payments against our bills, Refund of Earnest Money Deposit and security deposit, through Electronic Fund Transfer System/RTGS/CBS/Intra Bank Transfer. The details for facilitating the payments are given below

**(TO BE FILLED IN CAPITAL LETTERS)**

1. NAME OF THE BENEFICIARY :
2. ADDRESS (WITH PIN CODE) :
3. TELEPHONE NO.(WITH STD CODE) :
4. BANK PARTICULARS :
  - (A) BANK NAME :
  - (B) BANK TELEPHONE NO. :  
(WITH STD CODE)
  - (C) BRANCH NAME :
  - (D) BANK BRANCH CODE :
  - (E) BRANCH ADDRESS :  
(WITH PIN CODE)
  - (F) BANK FAX NO. :  
(WITH STD CODE)
  - (G) 9 DIGIT MICR CODE OF  
THE BANK BRANCH (ENCLOSE  
COPY OF A CANCELLED CHEQUE) :
  - (H) 11 DIGIT IFSC CODE OF  
BENEFICIARY BRANCH :
  - (I) BANK ACCOUNT NUMBER :

(J) BANK ACCOUNT TYPE(TICK ONE) :

- SAVING :
- CURRENT :
- LOAN :
- CASH CREDIT :
- OTHERS :
- IF OTHERS, SPECIFY :

5. PERMANENT ACCOUNT NUMBER(PAN) :

6. E-MAIL ADDRESS FOR INTIMATIONS :

I/We hereby declare that particulars given above are correct and complete. If the transaction is delayed or credit is not affected at all for reasons of incomplete or incorrect information, I/We would not hold the Company responsible. We also agree to bear the bank charges, if any for enabling such transfer.

SIGNATURE  
(AUTHORISED SIGNATORY)

Name : .....  
Date, Official Stamp

BANK CERTIFICATION

It is certified that above mentioned beneficiary hold a Bank account No. .... with our branch and the Bank particulars mentioned above are correct.

SIGNATURE  
(AUTHORISED SIGNATORY)

Authorization No. ....

Name : .....

Date, Official Stamp